

# 2014 SIOR Center for Career Advancement Spring Designation Course Registration Form

**Winter Course – The Saguaro, Phoenix (Scottsdale), AZ  
February 24-26, 2014  
\*Early Bird Deadline – January 23, 2014**

## Contact Information

Full Name:	Phone:
Designations (i.e. CCIM):	Email:
Company:	Nickname for Badge:
Company Address:	Specialty (i.e. Industrial, Office, Both):
City, State, Zip:	Years in Commercial Real Estate:

## Registration Fees

	Early Bird*/Candidate	Regular/Candidate
All Topics	<input type="checkbox"/> \$1500 / \$1350	<input type="checkbox"/> \$1600 / \$1440
Mandatory Topics	<input type="checkbox"/> \$900 / \$810	<input type="checkbox"/> \$1000 / \$900
Mandatory + 1 Elective Select From List Below	<input type="checkbox"/> \$1200 / \$1080	<input type="checkbox"/> \$1300 / \$1170

*Candidate pricing is for SIOR Candidate Members only.*

### Select a la carte (\$300 Early Bird / \$335 Regular per topic):

- Ethics & Professional Standards (Mandatory)
- Construction (Mandatory)
- Lease Agreement (Mandatory)
- Negotiation Skills (Elective)
- Consolidating a Business Strategy (Elective)

Total: \_\_\_\_\_

*SIOR Candidate Members receive a 10% discount on a la carte registration. A la carte rates for candidates are \$270 Early Bird / \$300 Regular per topic.*

## Payment Method

Total Amount Due: US\$ \_\_\_\_\_

Check payable to SIOR     MC     Visa     Amex

Card Number: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

### Alternative ways to earn elective course credit:

- CCIM Designation – 3 elective courses; fulfills elective requirement
- CCIM 101 – 104 – 1 elective course each, for a maximum of 2 elective courses
- CPM Designation – 2 elective courses
- RPA Designation – 2 elective courses
- FRI Designation – 2 elective courses
- Graduate Degree in Real Estate, Business or Law from an accredited college or university – 2 elective courses

## 2014 Spring Course Schedule

### Monday, February 24

7:30am - 8:00am - Registration  
 8:00am - 12:00pm - Ethics & Professional Standards (*mandatory*)  
 12:00noon - Class Luncheon  
 1:00pm - 6:00pm - Construction (*mandatory*)  
 6:15pm - Class Reception

### Tuesday, February 25

8:00am - 3:00pm - Lease Agreement (*mandatory*)  
 3:00pm - Mandatory Topics Exam

### Wednesday, February 26

8:00am - 12:00pm - Negotiation Skills (*elective*)  
 1:00pm - 5:00pm - Consolidating a Business Strategy (*elective*)  
 5:00pm - Elective Topics Exam

*If you need to complete a third elective, we will offer Introduction to Real Estate Investment & Finance online. Registration and additional information is available at [www.sior.com/education](http://www.sior.com/education).*

## Cancellation Policies

### Course Registration Cancellation Policy

All course refund requests must be submitted in writing via fax at 202.517.9151 or email to [education@sior.com](mailto:education@sior.com). Refunds will not be granted for "No Shows." See key refund deadlines listed below.

### Key Refund Deadlines:

- In Full: Through January 23, 2014 (less a \$100 fee)
- 50% refundable: January 24 – February 10, 2014 (less a \$100 fee)
- No refunds: After February 10, 2014 or for "No Shows."

### Transferring Registrations

If a course registrant cancels his or her registration and transfers that registration to another designation course offered in the same calendar year, the registrant will be charged a \$100 administrative fee. A course registration can only be transferred one time and any future cancellations will be subject to the standard refund deadlines outlined above.

**Questions? Contact Education at 202.449.8206 or [education@sior.com](mailto:education@sior.com).**

**Please fax your completed form to 202.517.9151 or submit by email.**